

**Haridev Joshi University Of Journalism And Mass  
Communication Jaipur Act, 2012**

**33 of 2012**

**[14 October 2012]**

CONTENTS

1. Short title, extent and commencement
2. Definitions
3. Incorporation of the University
4. Jurisdiction
5. Objects of University
6. Admission to the University
7. Powers and functions of the University
8. Chancellor
9. Visitation
10. Officers and Authorities of the University
11. Vice-Chancellor
12. Powers and duties of the Vice-Chancellor
13. Pro-Vice-Chancellor
14. Registrar
15. Comptroller
16. Estate Officer and Dean of Student Welfare
17. Deans of faculties and their functions
18. Other Officers and employees
19. Remuneration of officers and employees
20. Constitution and composition of the Advisory Council
21. Duties and functions of the Advisory Council
22. Constitution and composition of the Board of Management
23. Duties and functions of the Board
24. Academic Council
25. Functions of the Academic Council
26. Composition and functions of the faculties
27. Board of Studies
28. Finance Committee
29. Functions of Finance Committee
30. Teaching of the University
31. Teachers and Officers of the University
32. Age of retirement
33. Pension or provident fund
34. University fund
35. Accounts and audit
36. Control of the State Government

- 37. Assumption of financial control by the State Government as emergency measure
- 38. Supplementary provisions relating to membership
- 39. Proceedings of the University authorities and bodies not to be invalidated by reason of any vacancy
- 40. Reference to Government officers to be construed in case of change of designation as reference to corresponding offices
- 41. Power to obtain information
- 42. Annual Report
- 43. Statutes
- 44. Statutes how made
- 45. Ordinances
- 46. Ordinances how made
- 47. Regulations
- 48. Delegation of powers
- 49. Temporary arrangements

**Haridev Joshi University Of Journalism And Mass  
Communication Jaipur Act, 2012**

**33 of 2012**

**[14 October 2012]**

An Act to establish and incorporate Haridev Joshi University of Journalism and Mass Communication at Jaipur in the State of Rajasthan and to provide for the matters connected therewith or incidental thereto.

Be it enacted by the Rajasthan State Legislature in the Sixty-third Year of the Republic of India, as follows:--

**1. Short title, extent and commencement :-**

(1) This Act may be called the Haridev Joshi University of Journalism and Mass Communication, Jaipur Act, 2012.

(2) It extends to the whole of the State of Rajasthan.

(3) It shall be deemed to have come into force on and from 29th August, 2012.

**2. Definitions :-**

In this Act, unless the subject or context otherwise requires,--

(a) "Academic Council" means the Academic Council of the University as constituted under Sec. 24;

(b) "Advisory Council" means the University Advisory Council constituted under Sec. 20;

(c) "Board" means the Board of Management of the University constituted under Sec. 22;

(d) "Comptroller" means the Finance Officer of the University appointed under Sec. 15;

(e) "Faculty" means a Faculty of the University;

(f) "Finance Committee" means the Finance Committee of the University constituted under Sec. 28;

(g) "prescribed" means prescribed by the Statutes, Ordinances or Regulations;

(h) "Pro-Vice-Chancellor" means the Pro-Vice-Chancellor of the University appointed under Sec. 13;

(i) "Registrar" means the Registrar of the University appointed under Sec. 14;

(j) "Statutes", "Ordinances" and "Regulations" mean the Statutes, Ordinances and Regulations of the University made under Secs. 43, 45 and 47 respectively;

(k) "student of the University" means a person enrolled in the University for taking a course of study for a degree, diploma or other academic distinction duly instituted;

(l) "teacher" means a person appointed or recognized by the University for the purpose of imparting instruction or conducting and guiding research and includes a person who may be declared by the Statutes to be a teacher;

(m) "University" means the Haridev Joshi University of Journalism and Mass Communication, Jaipur incorporated under Sec. 3;

(n) "University Department" means a Department maintained by the University.

### **3. Incorporation of the University :-**

(1) The Chancellor, the first Vice-Chancellor, the first members of the Board of Management and the Academic Council of the University and all persons who may hereafter become such officers or members so long as they continue to hold such office or membership shall constitute a body corporate by the name of "the Haridev Joshi University of Journalism and Mass Communication, Jaipur" and shall have perpetual succession and a Common Seal and may, by that name, sue and be sued.

(2) The University shall be competent to acquire and hold property, both movable and immovable, to lease, sell or otherwise transfer or dispose of any movable or immovable property, which may vest in or be acquired by it for the purposes of the University, and to contract and do all other things necessary for the purposes of this Act:

Provided that no such lease, sale, transfer or disposal of such property shall be made without the prior approval of the State Government.

(3) The headquarters of the University shall be at Jaipur which shall be the headquarters of the Vice-Chancellor.

(4) In all suits and other legal proceedings by or against the University, the pleadings shall be signed and verified by the Registrar and all processes in such suits and proceedings shall be issued to and served on the Registrar.

#### **4. Jurisdiction :-**

The jurisdiction of the University shall extend to and the powers conferred by or under this Act shall be exercisable by it in the University departments and its institutes and institutions.

#### **5. Objects of University :-**

The University shall be deemed to have been established and incorporated for the purpose, among others, of--

- (i) to develop the University into a national centre of teaching, training and research in the field of Journalism and Mass Communication and allied fields, including Applied Information Technology;
- (ii) to disseminate and advance knowledge by providing instructional and research facilities in the field of Journalism and Mass Communication and applied fields, including Applied Information Technology; and
- (iii) to develop professionals with excellence.

#### **6. Admission to the University :-**

(1) The University shall, subject to the provisions of this Act, Statutes, Ordinances and Regulations, be open to all persons.

(2) Nothing contained in sub-sec. (1) shall require the University--

(a) to admit to any course of study any person who does not possess the prescribed academic qualification or standard; or

(b) to retain on the rolls of the University any student whose academic record is below the minimum standard required for the award of a degree, diploma or other academic distinction; or

(c) to admit any person or retain any student whose conduct is prejudicial to the interests or discipline of the University or the rights and privileges of other students and employees; or

(d) to admit to any course of study students larger in number than those prescribed.

(3) Subject to the provisions of sub-sec. (2), reservation of seats in admission for the students belonging to the Scheduled Castes, Scheduled Tribes and Backward Classes and women students shall be made in accordance with the provisions of any law for the time being in force or in accordance with the policy of the State Government.

## **7. Powers and functions of the University :-**

The University shall have the following powers and functions, namely:--

(a) to administer and manage the University;

(b) to provide for instruction in such branches of learning as the University may, from time to time, determine and to make provisions for research and for the advancement and dissemination of knowledge as is necessary for the furtherance of the objects of the University;

(c) to prescribe courses and curricula and provide for flexibility in the education systems and delivery methodologies;

(d) to establish, with the prior approval of the State Government, such centers, or other units for research and instruction as are, in the opinion of the University, necessary for the furtherance of its objects;

(e) to provide facilities through the distance education system to such persons as it may determine;

(f) to institute and confer degrees, diplomas and other academic distinctions and awards in the manner prescribed by the Statutes;

(g) to institute and award fellowships, scholarships, prizes, medals and other awards;

(h) to collaborate or associate with other Universities, institutions and authorities with like or similar objects, as the University may determine;

(i) to admit the students for the courses offered by the University in the prescribed manner;

(j) to fix, demand and receive or recover fees and such other charges as may be prescribed;

(k) to institute teaching, research and other posts required by the University and to make appointments thereto;

(l) to create administrative, ministerial and other necessary posts and make appointments thereto;

(m) to lay down conditions of service of all categories of employees, including their code of conduct;

(n) to regulate and enforce discipline among the students and all categories of the employees and to take such disciplinary measures in this regard as may be prescribed or deemed by the University to be necessary;

(o) to establish, maintain and manage halls and hostels for the residence of students and accommodation for faculties, officers and employees of the University and the guest houses;

(p) to make arrangements for promoting the health and general welfare of the students and employees;

(q) to regulate the expenditure, and to manage the finances and to maintain accounts of the University;

(r) to receive grants, subventions, subscriptions, donations and gifts for the purpose of the University and consistent with the objects for which the University is established and to enter into any agreement with the Central Government, the State Government, the University Grants Commission or other authorities or bodies for receiving any grants;

(s) to purchase, acquire, take on lease or dispose, with the prior approval of the State Government, any land or building or works which may be necessary for the purpose of the University on such terms and conditions as it may think fit and proper and to construct, alter and maintain any such buildings or works;

(t) to execute conveyances regarding transfers, mortgages, leases, licences, agreements and other conveyance in respect of the assets of the University or to be acquired for the purpose of the University, after taking prior permission of the State Government;

(u) to borrow, with the prior approval of the State Government, on the security of the property of the University, money for the purposes of the University; and

(v) to do all such other acts and things as the University may consider necessary, conducive or incidental to the attainment or enlargement of all or any of the objects of the University.

## **8. Chancellor :-**



(1) The Governor of the State of Rajasthan shall, by virtue of his or her office, be the Chancellor of the University.

(2) The Chancellor shall be the Head of the University and shall, when present, preside at the convocations thereof and confer degrees, diplomas or other academic distinctions upon persons entitled to receive them.

(3) The Chancellor may of his or her own motion or on application call for and examine the record of any officer or authority of the University in respect of any proceeding to satisfy himself or herself as to the regularity of such proceeding or the correctness, legality or propriety of any decision taken or order made therein; and if in any case, it appears to the Chancellor that any such decision or order should be modified, annulled, reversed or remitted for reconsideration, he or she may pass orders accordingly:

Provided that every application to the Chancellor for the exercise of the powers under this section shall be preferred within three months from the date on which the proceeding, decision or order to which the application relates was communicated to the applicant:

Provided further that no order prejudicial to any person shall be passed unless such person has been given an opportunity of making his or her representation.

(4) The Chancellor shall exercise such other powers and perform such other functions as may be conferred on or assigned to him or her by or under this Act.

## **9. Visitation :-**

(1) The Chancellor shall have the right to cause an inspection, to be made by such person or persons, as he or she may direct--

(a) of the University, its buildings, laboratories, libraries, museums, workshops and equipments; or

(b) of any institute, institution or hostel maintained by the University; or

(c) of the teaching and other work conducted or done by the University; or

(d) of the conduct of any examination held by the University.

(2) The Chancellor shall also have the right to cause an inquiry to be made by such person or persons as he or she may direct in respect of any matter connected with the University.

(3) The Chancellor shall, in every case, give notice to the University of his or her intention to cause an inspection or inquiry to be made and the University shall be entitled to be represented at such inspection or inquiry.

(4) The Chancellor shall communicate to the University his or her views with reference to the result of such inspection or inquiry and may, after ascertaining the opinion of the University thereon, advise the University upon the action to be taken and fix a time limit for taking such action.

(5) The University shall, within the time limit so fixed, report to the Chancellor the action taken or proposed to be taken on the advice tendered by the Chancellor.

(6) If the University does not take action within the time limit fixed, or if the action taken by the University is, in the opinion of the Chancellor, not satisfactory, the Chancellor may, after considering any explanation offered or representation made by the University, issue such direction as he or she may deem fit and the University shall comply with such direction.

(7) If the University does not comply with such direction issued as

per sub-sec. (6) within such time as may be fixed in that behalf by the Chancellor, the Chancellor shall at his or her discretion have power to appoint any person or body to implement such direction and make such order as may be necessary for the expenses thereof.

#### **10. Officers and Authorities of the University :-**

The following shall be the officers and authorities of the University, namely:--

(a) Officers of the University--

(i) the Vice-Chancellor;

(ii) the Pro-Vice-Chancellor;

(iii) the Registrar;

(iv) the Comptroller;

(v) the Estate Officer;

(vi) the Dean of Student Welfare;

(vii) the Deans of Faculties; and

(viii) such other persons in the service of the University as may be declared by the Statutes to be the officers of the University.

(b) Authorities of the University--

(i) the Advisory Council;

(ii) the Board of Management;

(iii) the Academic Council;

(iv) the Faculties;

(v) the Board of Studies;

(vi) the Finance Committee; and

(vii) such other authorities as may be declared by the Statutes to be the authorities of the University.

**11. Vice-Chancellor :-**

(1) The Vice-Chancellor shall be a whole time paid officer of the University and shall be appointed by the Chancellor in consultation with the State Government upon recommendation of a Selection Committee consisting of--

(a) one person nominated by the Board not connected with the University or any college thereof;

(b) one person nominated by the Chairman, University Grants Commission;

(c) one person nominated by the Chancellor; and

(d) one person nominated by the State Government, and the Chancellor shall appoint one of these persons to be the Chairman of the Committee.

(2) The term of the office of the Vice-Chancellor shall be three years from the date on which he or she enters upon his or her office or until he or she attains the age of seventy years, whichever is earlier:

Provided that the same person shall be eligible for reappointment for a second term.

(3) The Vice-Chancellor shall receive such pay and allowances as may be determined by the State Government. In addition to it, he or she shall be entitled to free furnished residence maintained by the University and such other perquisites as may be prescribed.

(4) When a permanent vacancy in the office of the Vice-Chancellor occurs by reason of his or her death, resignation, removal or the expiry of his or her term of office, it shall be filled by the Chancellor in accordance with sub-sec. (1), and for so long as it is not so filled, stop-gap arrangement shall be made by him or her under and in accordance with sub-sec. (5).

(5) When a temporary vacancy in the office of the Vice-Chancellor occurs by reason of leave, suspension or otherwise or when a stop-gap arrangement is necessary under sub-sec. (4), the Registrar shall forthwith report the matter to the Chancellor who shall make, on the advice of the State Government, arrangement for the carrying on of the function of the office of the Vice-Chancellor.

(6) Notwithstanding anything contained in sub-sec. (1) to sub-sec. (5), the first Vice-Chancellor of the University shall be appointed by the Chancellor on the advice of the State Government for a period not exceeding three years on such terms and conditions as the State Government may determine.

(7) The Vice-Chancellor may at any time relinquish office by submitting, not less than sixty days in advance of the date on which he or she wishes to be relieved, his or her resignation to the Chancellor.

(8) Such resignation shall take effect from the date determined by the Chancellor and conveyed to the Vice-Chancellor.

## **12. Powers and duties of the Vice-Chancellor :-**

(1) The Vice-Chancellor shall be the principal executive and academic officer of the University and shall, in the absence of the Chancellor, preside at the convocations of the University.

(2) The Vice-Chancellor shall be ex-officio Chairman of the Board and Academic Council.

(3) The Vice-Chancellor shall be responsible for presenting to the Board for its deliberations and consideration matters of concern to the University. He or she shall have power to convene the meetings of the Board and the Academic Council and such other authorities or bodies as may be prescribed.

(4) The Vice-Chancellor shall exercise general control over the affairs of the University and shall be responsible for the due maintenance of discipline in the University.

(5) The Vice-Chancellor shall ensure the faithful observance of the provisions of this Act and the Statutes, Ordinances and Regulations and shall possess all such powers as may be necessary for the purpose.

(6) In an emergency, which in the opinion of the Vice-Chancellor requires immediate action to be taken, he or she shall take such action as he or she deems necessary and shall at the earliest opportunity report the action taken to the officer, authority or other body who or which in the ordinary course would have dealt with the matter.

(7) Where any action taken by the Vice-Chancellor under sub-sec. (6) affects any person in the service of the University to his or her

disadvantage, such person may prefer an appeal to the Board within thirty days of the date on which the action is communicated to him or her.

(8) Subject as aforesaid, the Vice-Chancellor shall give effect to the orders of the Board regarding the appointment, suspension and dismissal of officers, teachers and other employees of the University.

(9) The Vice-Chancellor shall be responsible for close coordination and integration of teaching, research and other work and shall exercise such other powers as may be prescribed.

### **13. Pro-Vice-Chancellor :-**

The Pro-Vice-Chancellor of the University shall be appointed in such manner, for such period, on such terms and conditions and shall exercise such powers and perform such functions as may be prescribed by the Statutes.

### **14. Registrar :-**

(1) The Registrar shall be the Chief Administrative Officer of the University. He or she shall work directly under the superintendence, direction and control of the Vice-Chancellor.

(2) Notwithstanding anything contained in this Act or any other law for the time being in force, the Registrar shall be appointed by the State Government on deputation from amongst the officers of the Rajasthan Administrative Service (not below selection scale).

(3) The Registrar shall be the ex-officio Member-Secretary to the Board, the Academic Council and any other authority declared by the Statutes to be the Authority of the University.

(4) It shall be the duty of the Registrar--

(a) to be the custodian of the records, the Common Seal and such other properties of the University as the Board shall commit to his or her charge; and

(b) to issue all notices convening meetings of the Board, the Academic Council, the Faculties, the Board of Studies, and of any committee appointed by the authorities of the University.

(5) (i) Where any proceedings or resolution of the Board or order of the Vice-Chancellor is inconsistent with the provisions of this Act and the Statutes made thereunder, it shall be the duty of the Registrar to tender advice to the Board or the Vice-Chancellor mentioning the relevant provisions and record in the proceedings to the meeting of the Board or on the order of the Vice-Chancellor the fact that he or she had tendered such advice and thereupon put up a note of dissent on such proceedings, resolution, the order or as the case may be, and ensure the communication of the matter to the Chancellor or any officer authorized by him or her in this behalf within seven days of passing such resolution or order, or as the case may be, undertaking such proceedings.

(ii) After examining the note of dissent reported under sub-clause (i), the Chancellor or the officer authorized in this behalf by him or her, may make such interim or final order as he or she thinks fit, which shall be binding on the University:

Provided that if no such interim or final order is passed within a period of thirty days from the date of receipt of the dissent note, the Board or, as the case may be, Vice-Chancellor may proceed with the proceedings or the resolution or, as the case may be, the order as if the dissent note was not put up.

(6) The Registrar shall be responsible to ensure the compliance of the provisions of Sec. 42.

(7) The Registrar shall exercise such powers and perform such other functions and discharge such other duties as may be prescribed or required of him or her from time to time by the Vice Chancellor or by the Board.



## **15. Comptroller :-**

(1) The Comptroller shall be the principal finance, accounts and audit officer of the University. He or she shall work directly under the control of the Vice-Chancellor.

(2) Notwithstanding anything contained in this Act or any other law for the time being in force, the Comptroller shall be appointed by the State Government on deputation from amongst the officers of the Rajasthan Accounts Service (not below selection scale).

(3) The Comptroller shall be the ex-officio Member-Secretary to the Finance Committee.

(4) The Comptroller shall--

(a) exercise general supervision over the funds of the University and shall advise the University as regards its financial policy;

(b) to manage the property and investments of the University including trust and endowed property in accordance with the decision of the Finance Committee and the Board; and

(c) exercise such other powers and perform such other financial functions, as may be assigned to him or her by the Board, or as may be prescribed:

Provided that the Comptroller shall not incur any expenditure or make any investment exceeding such amount as may be prescribed except with the prior approval of the Board.

(5) Subject to the control of the Board, the Comptroller shall--

(a) ensure that the limits fixed by the Board for recurring and non-recurring expenditure for a year are not exceeded and that all

moneys are expended for the purposes for which they are granted or allotted;

(b) be responsible for the preparation of annual accounts, financial estimates and the budget of the University and for their presentation to the Finance Committee and the Board;

(c) keep a constant watch on the cash and bank balances and of investments;

(d) watch the progress of the collection of revenue and advise on the methods of collection employed;

(e) ensure that the registers of buildings, land, furniture and equipments are maintained up-to-date, and that stock checking is conducted in respect of equipments and other consumable materials in all offices, laboratories, colleges and institutions maintained by the University;

(f) ensure that no expenditure not authorized in the budget is incurred by the University otherwise than by way of investment and to bring to the notice of the Vice-Chancellor and the Registrar any unauthorized expenditure or other financial irregularity and suggest appropriate action to be taken against persons at fault;

(g) disallow any expenditure which may contravene the terms of any statute or for which provision is required to be made by a statute but has not been made;

(h) call from any office, laboratory, college or institution maintained by the University, any information or returns as he or she may consider necessary for the exercise of his or her powers, performance of his or her functions or discharge of his or her duties; and

(i) ensure the compliance of the provisions of Secs. 34, 35 and 36.

(v) ensure the compliance of the provisions of Section 17, 28 and 30.

## **16. Estate Officer and Dean of Student Welfare :-**

(1) The Board may appoint any one or more of the following officers, namely:--

(a) the Estate Officer; and

(b) the Dean of Student Welfare.

(2) The Estate Officer shall be incharge of all the buildings, lawns, gardens and other immovable property of the University.

(3) The Dean of Student Welfare shall have the following duties:--

(a) to make arrangements of the housing of students;

(b) to direct a programme of students counselling;

(c) to arrange for employment of students in accordance with plans approved by the Vice-Chancellor;

(d) to supervise the extra-curricular activities of the students;

(e) to assist in the placement of the graduates of the University;  
and

(f) to organize and maintain contact with the alumni of the University.

## **17. Deans of faculties and their functions :-**

(1) There shall be a Dean of each faculty.

(2) The Deans of faculties shall be appointed by the Vice-Chancellor in a manner as may be prescribed.

(3) The Deans shall perform such functions as may be prescribed by the Statutes.

**18. Other Officers and employees :-**

The mode of appointment and the functions of other officers mentioned in clause (a) of Sec. 10 and of the employees of the University shall be as provided in this Act or as prescribed by Statutes, Ordinances and Regulations.

**19. Remuneration of officers and employees :-**

No officer or employee of the University shall be offered nor shall he or she accept any remuneration for any work in the University save as may be provided for in the Statutes.

**20. Constitution and composition of the Advisory Council :-**

(1) There shall be an Advisory Council of the University which shall consist of the following members, namely:--

(i) a person of national eminence in journalism and mass communication, to be appointed by the Chancellor, who shall be the Chairperson of the Advisory Council;

(ii) the Vice-Chancellor;

(iii) Secretary to the Government of Rajasthan, Information and Public Relations Department;

(iv) the Vice-Chancellor, University of Rajasthan, Jaipur;

(v) the Vice-Chancellor, Vardhman Mahaveer Open University, Kota;

(vi) the Director, LNM Institute of Information Technology, Jaipur;

(vii) Dean, Department of Journalism and Mass Communication, University of Rajasthan, Jaipur;

(viii) Director, Information and Public Relations Department, Rajasthan, Jaipur;

(ix) five academicians in the field of journalism and mass communications, to be nominated by the Chancellor;

(x) five eminent persons belonging to the field of journalism and mass communications, to be nominated by the State Government;

(xi) the Registrar of the University, Member-Secretary.

(2) One-third members present at a meeting of the Advisory Council shall constitute the quorum for meeting.

(3) The Chairman of the Advisory Council shall perform such functions and exercise such powers as are provided in this Act or as may be prescribed.

(4) The members shall serve without any additional pay but shall be entitled to daily allowance and travelling expenses as may be prescribed.

(5) The minutes of meeting of the Advisory Council shall be

recorded and maintained by the Member-Secretary of the Advisory Council.

## **21. Duties and functions of the Advisory Council :-**

The duties and functions of the Advisory Council shall be as follows:-

(a) to review from time to time, the broad policies and programmes of the University and to suggest measures for the improvement and development of the University in regard to the attainment of the objects;

(b) to advise the Vice-Chancellor in respect of any matter that may guide the University in respect of its objects; and

(c) such other duties or functions as may be prescribed by the Statutes.

## **22. Constitution and composition of the Board of Management :-**

(1) The Board shall be the highest executive body of the University and shall consist of the following members, namely:--

(I) the Vice-Chancellor of the University--Chairman;

(II) Ex-officio Members--

(i) the Principal Secretary to the Government of Rajasthan, Finance Department;

(ii) the Principal Secretary to the Government of Rajasthan, Higher Education Department;

(iii) the Secretary to the Government of Rajasthan, Information and Public Relations Department;

(iv) the Commissioner, Information and Public Relations, Government of Rajasthan;

(v) the Director of College Education, Government of Rajasthan;

(vi) the Vice-Chancellor, University of Rajasthan, Jaipur;

(vii) the Pro-Vice-Chancellor; and

(viii) the Registrar of the University, Member-Secretary.

Explanation.--Ex-officio members mentioned at (i) to (iii) shall include their respective nominees who shall not be below the rank of a Deputy Secretary to the Government of Rajasthan;

(III) Nominated Members--

(i) two persons nominated by the Vice-Chancellor from amongst the Deans for one year;

(ii) two University Professors nominated by the Chancellor for one year;

(iii) two eminent educationists to be nominated by the Chancellor for three years;

(iv) two members of State Legislature to be nominated by the State Government for three years; and

(v) two eminent educationists to be nominated by the State Government for three years.

(2) One-third members present at a meeting of the Board shall constitute the quorum for meeting.

(3) The Chairman of the Board shall perform such functions and exercise such powers as are provided in this Act or as may be prescribed.

(4) The members shall serve without any additional pay but shall be entitled to daily allowance and travelling expenses as may be prescribed.

(5) The minutes of meeting of the Board shall be recorded and maintained by the Member-Secretary of the Board.

### **23. Duties and functions of the Board :-**

The duties and functions of the Board shall be as follows:--

(a) to approve and sanction the budget of the University;

(b) to acquire, to dispose of, to hold and to control the property and funds of the University and issue any general or special direction on behalf of the University;

(c) to accept the transfer of any movable or immovable property on behalf of the University;

(d) to administer any funds placed at the disposal of the University for the specific purposes;

(e) to invest money belonging to the University;

(f) to appoint the members of the academic, administrative and other staff of the University in such manner as may be prescribed;



(g) to direct the form and use of the Common Seal of the University;

(h) to appoint such committees, either standing or temporary, as it deems necessary for its proper functioning;

(i) to borrow money for capital improvements and make suitable arrangements for its repayment;

(j) to meet at such times and as often as it deems necessary, provided however, that the regular meeting of the Board shall be held at least once in every three months;

(k) to make Statutes, Ordinances and Regulations in the manner prescribed in this Act for smooth functioning of the University; and

(l) to regulate and determine all matters concerning the University in accordance with this Act and the Statutes and to exercise such powers and to discharge such duties as may be conferred or imposed on it by this Act and the Statutes.

#### **24. Academic Council :-**

(1) There shall be an Academic Council of the University, consisting of the following as members, namely:--

(a) the Vice-Chancellor - Ex-officio Chairman;

(b) the Pro-Vice-Chancellor;

(c) Deans of Faculties;

(d) one Professor from each faculty to be nominated by the Vice-Chancellor;

(e) the Principal Secretary to the Government of Rajasthan, Information and Public Relations Department or his nominee not below the rank of a Deputy Secretary to the Government of Rajasthan;

(f) the Principal Secretary to the Government of Rajasthan, Higher Education Department or his nominee not below the rank of a Deputy Secretary to the Government of Rajasthan;

(g) Chairmen, Boards of Studies;

(h) two persons having special attainment in the field of studies not being employees of the University, one to be nominated by the Chancellor and the other by the State Government; and

(i) the Registrar of the University, Member-Secretary.

(2) The term of office of nominated members shall be two years.

## **25. Functions of the Academic Council :-**

(1) Subject to the provisions of this Act, the Statutes, the Ordinances and Regulations, the Academic Council shall have the control and general regulation of the academic affairs and be responsible for the maintenance of standards of instructions and examinations in the University and for the requirements for the award of degrees and diplomas. The Academic Council shall--

(i) exercise control over the academic policies of the University and be responsible for the maintenance and improvement of standards of instruction, education and evaluation in the University;

(ii) consider matters of general academic interest either on its own initiative or on a reference from the faculty of the University or the Board and to take appropriate action thereon; and

(iii) recommend to the Board, such Regulations as are consistent with this Act regarding the academic functioning of the University including discipline of students.

(2) The Academic Council shall exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Statutes and shall advise the Vice-Chancellor on all academic matters.

## **26. Composition and functions of the faculties :-**

(1) There shall be such faculties in the University as may be prescribed by the Statutes.

(2) Each faculty shall consist of the following:--

(a) Dean of the Faculty-Chairman;

(b) University professors of the subjects assigned to the Faculty;

(c) Chairmen of the Boards of Studies in the Faculty; and

(d) two external experts nominated by the Academic Council.

(3) The Faculty shall perform such functions as may be prescribed by the Statutes.

## **27. Board of Studies :-**

(1) There shall be such number of Boards of Studies as may be determined by the Statutes.

(2) A Board of Studies shall be constituted in the manner, consist of such members, exercise such powers and perform such functions as may be prescribed.

## **28. Finance Committee :-**

(1) The Finance Committee shall consist of the following members, namely:--

(a) the Vice-Chancellor, who shall be the Chairman of the Committee;

(b) the Principal Secretary to the Government of Rajasthan, Finance Department, or his nominee not below the rank of Deputy Secretary to the Government of Rajasthan;

(c) the Principal Secretary to the Government of Rajasthan, Higher Education Department, or his nominee not below the rank of Deputy Secretary to the Government of Rajasthan;

(d) the Secretary to the Government of Rajasthan, Information and Public Relations Department, or his nominee not below the rank of Deputy Secretary to the Government of Rajasthan;

(e) the Pro-Vice-Chancellor;

(f) one member of the Board, to be nominated by the Board from amongst its non-official members;

(g) two professors, by rotation, to be nominated by the Board; and

(h) the Comptroller, who shall be the Member-Secretary of the Committee.

(2) The term of office of the members nominated under clauses (f) and (g) shall be two years.

### **29. Functions of Finance Committee :-**

Subject to the other provisions of this Act, the Finance Committee shall broadly perform the following functions, namely:--

(i) to examine the annual accounts and annual budget estimates of the University and to advise the Board thereon;

(ii) to review from time to time the financial position of the University;

(iii) to make recommendations to the Board on all financial policy matters of the University;

(iv) to make recommendations to the Board on all proposals involving raising of funds, receipts and expenditure;

(v) to provide guidelines for investment of surplus funds;

(vi) to make recommendations to the Board on all proposals involving expenditure for which no provision has been made in the budget or for which expenditure in excess of the amount provided in the budget needs to be incurred;

(vii) to examine all proposals relating to the revision of pay-scales, upgradation of the scales and those items which are not included in the budget prior to placing before the Board; and

(viii) to exercise such other powers and perform such other

functions as may be conferred or imposed upon it by the Regulations.

### **30. Teaching of the University :-**

(1) All teaching recognized by the University shall be conducted in the University departments or its institutes and institutions.

(2) The authorities responsible for organizing such teaching shall be such as may be prescribed.

(3) The courses of study and curricula shall be such as may be prescribed by Ordinances and, subject thereto, by the Regulations.

### **31. Teachers and Officers of the University :-**

(1) The appointment of teachers and officers of the University shall be made in accordance with provisions of the Rajasthan Universities Teachers and Officers (Selection for Appointment) Act, 1974 (Act No. 18 of 1974).

(2) Except in cases provided for by the Statutes, teachers and officers of the University shall be appointed under a written contract. The contract shall be lodged with the Vice-Chancellor and a copy thereof shall be furnished to the teacher or officer concerned. The contract shall not be inconsistent with the provisions of this Act and the Statutes for the time being in force in relation to the conditions of service.

### **32. Age of retirement :-**

Subject to any provision in the Statutes to the contrary or any directions or policy of the State Government in this regard, all the employees of the University shall ordinarily retire from service upon attaining the age of sixty years.

### **33. Pension or provident fund :-**

(1) For the benefit of its officers, teachers, clerical staff and other employees, the University shall constitute, in such manner and subject to such conditions as may be prescribed, such pension, gratuity, insurance and provident fund as it may deem fit.

(2) The provisions of the Provident Funds Act, 1925 (Central Act No. 19 of 1925), shall apply to a fund or an insurance scheme as if it were a State Government fund or scheme and the University shall contribute to or invest in such fund or scheme.

(3) Provision shall be made in the Statutes to ensure that staff members transferred from employment in the service of the State shall have their accrued service benefits protected upon such transfer.

### **34. University fund :-**

(1) The University shall establish, maintain and administer a fund to be called the University fund.

(2) The following moneys shall form part of, and be paid into, the University fund, namely:--

(a) any contribution or grant by the State Government;

(b) income arising to the University from all sources including income from fees and charges;

(c) trusts, bequests, donation, endowments and other grants, if any; and

(d) such other money as may be prescribed by the Statutes.

(3) The matters to which the fund may be applied and appropriated shall be those prescribed by this Act or the Statutes.

(4) All expenses incurred under and in pursuance of any provision contained in this Act shall be met out of the University fund.

(5) The University shall have power to borrow, on the security of the University properties and with the concurrence of the State Government, money for the purposes of the University.

### **35. Accounts and audit :-**

(1) The annual accounts and balance sheet of the University shall be prepared by the Comptroller under the direction of the Vice-Chancellor and all moneys accruing to or received by the University from whatever source and all amount disbursed or paid shall be entered in the accounts.

(2) The Comptroller shall, before such date as may be prescribed by the Statutes, prepare the annual financial estimates for the ensuing year.

(3) The annual accounts and the annual financial estimates prepared by the Comptroller shall be placed before the Board together with the remarks of the Finance Committee for approval and the Board may pass resolution with reference thereto and communicate the same to the Comptroller who shall take action in accordance therewith.

(4) The annual accounts shall be audited in the prescribed manner by such auditors as the State Government may direct and the cost of such audit shall be a charge on the University fund.

(5) The accounts when audited shall be printed and copies thereof,



together with the audit report, shall be submitted by the Vice-Chancellor to the Board which shall forward them to the State Government with such comments as may be deemed necessary.

(6) The University shall settle objections raised in the audit and carry out such instructions as may be issued by the State Government on the audit report.

### **36. Control of the State Government :-**

Where the State Government funds are involved, the University shall abide by the terms and conditions attached to the sanction of such funds which may inter alia include prior permission of the State Government in respect of the following, namely:--

(a) creation of the new posts of teachers, officers or other employees;

(b) revision of the pay, allowances, post-retirement benefits and other benefits to its teachers, officers and other employees;

(c) grant of any additional/special pay, allowance or other extra remuneration of any description whatsoever, including ex-gratia payment or other benefits having financial implications, to any of its teachers, officers or other employees;

(d) diversion of any earmarked funds other than the purpose for which it was received;

(e) transfer by sale, lease, mortgage or otherwise of immovable property;

(f) incur expenditure on any development work from the funds received from the State Government for any purposes other than for which the funds are received; and

(g) take any decision resulting in increased financial liability, direct or indirect, for the State Government.

Explanation.--The above conditions shall also apply in respect of the posts created from any other fund, which may, in the long term, be likely to cause financial implications to the State Government.

### **37. Assumption of financial control by the State Government as emergency measure :-**

(1) The State Government shall have the right to cause an inquiry to be made, by such person or persons as it may direct, and to issue directions to the University, in respect of any matter connected with the finances of the University, where State Government funds are concerned.

(2) If the State Government is satisfied that owing to mal-administration or financial mismanagement in the University a situation has arisen whereby financial stability of the University has become insecure, it may by a notification, declare that the finances of the University shall be subject to the control of the State Government and shall issue such other directions as it may deem fit for the purpose and the same shall be binding on the University.

### **38. Supplementary provisions relating to membership :-**

(1) All casual vacancies among the members (other than ex-officio members) of any authority or body of the University shall be filled as soon as possible by appointment or nomination according as the member whose place became vacant was appointed or nominated and the person appointed or nominated to a casual vacancy shall be a member of such authority or body for the residuary period of the term for which the person whose place he fills would have continued but for the vacancy.

(2) A person who holds any office in the University by virtue of his holding any other office of the University or otherwise shall hold such office as long as he holds the other office and thereafter till his

successor is duly nominated or appointed, as the case may be.

(3) The Board may remove any person not being an officer of the University from membership of any authority or body or any employee of the University on the grounds that such person or employee has been convicted of an offence involving moral turpitude or for taking part in subversive activities or for indulging in any act or acts unbecoming of the prestige of the University:

Provided that no such person or employee shall be removed under this sub-section unless he has been afforded a reasonable opportunity of showing cause why he should not be so removed and such cause has been considered by the Board:

Provided further that prior approval of the State Government will be necessary for taking such action against a member of any authority or body of the University, nominated by the State Government.

(4) If any question arises regarding any person who has been appointed or nominated, as or is entitled to be, a member of any authority of the University subordinate to the Board or regarding any decision of the Board under this Act and the Statutes, the matter shall be referred to the Chancellor for his or her decision, and the decision of the Chancellor shall be final.

### **39. Proceedings of the University authorities and bodies not to be invalidated by reason of any vacancy :-**

No act or proceeding of any authority or body of the University shall be invalidated by reason of the existence of a vacancy among its members or by reason of some person having taken part in the proceedings who is subsequently found not to have been entitled to do so.

### **40. Reference to Government officers to be construed in case of change of designation as reference to corresponding offices :-**

Where any provision of this Act or of the Statutes, Ordinances or Regulations refer to an officer of the State Government by designation, then if that designation is altered or that office ceases

to exist, the reference shall be construed as a reference to the altered designation, or as the case may be, to such corresponding officer as the State Government directs.

**41. Power to obtain information :-**

Notwithstanding anything contained in this Act or any other law for the time being in force, the State Government may, by order in writing, call for any information from the University on any matter relating to the affairs of the University and, the University shall, if such information is available with it, furnish the State Government with such information within a reasonable period.

**42. Annual Report :-**

The Annual Report of the University shall be prepared under the direction of the Vice-Chancellor and circulated among the members of the Board one month before the annual meeting of the Board at which it is to be considered. The Annual Report, as approved by the Board, shall be sent to the State Government for being laid on the table of the House of the State Legislature.

**43. Statutes :-**

Subject to the provisions of this Act, the Statutes may provide for any matter and shall, in particular, provide for the following:-

(a) the constitution, powers and duties of the authorities of the University;

(b) the appointment or nomination and continuance in office of the members of the authorities of the University and all other matters relating to these authorities for which it may be necessary or desirable to provide;

(c) the designation, manner of appointment, powers, duties and service conditions of the officers of the University;

(d) the classification and manner of appointment of teachers and their service conditions and qualifications;

(e) the constitution of pension, gratuity, insurance and provident funds for the benefit of officers, teachers and other employees of the University;

(f) the conferment of honorary degrees;

(g) the establishment, amalgamation, sub-division and abolition of departments;

(h) the establishment and abolition of hostels maintained by the University;

(i) the moneys to form part of and to be paid into the University fund and the matters to which the fund may be applied and appropriated;

(j) the number and emoluments of teachers of the University and the preparation and maintenance of a record of their services and activities;

(k) the remuneration and allowances including Travelling and daily allowances to be paid to persons employed in the business of the University; and

(l) all other matters which by this Act are required to be or may be provided for or prescribed otherwise than by the Ordinances and Regulations.

#### **44. Statutes how made :-**

(1) The Statutes may be made, amended or repealed by the Board in the manner hereinafter provided.

(2) The Board may take into consideration the draft of a Statute

either at its own motion or on a proposal by any authority of the University.

(3) The Board, if it thinks necessary, may also obtain the opinion of any officer, authority or body of the University in regard to any draft Statute, which is before it for consideration.

(4) Every Statute passed by the Board shall be submitted to the Chancellor who may give or withhold his assent thereto or send it back to the Board for reconsideration.

(5) No Statute passed by the Board shall be valid or shall come into force until assented to by the Chancellor.

(6) Notwithstanding anything contained in the foregoing subsection, the Chancellor may, either suo motu or on the advice of the State Government, direct the University to make provisions in the Statutes in respect of any matter specified by him or her and if the Board fails to implement such a direction within sixty days of its receipt, the Chancellor may, after considering the reasons, if any, communicated by the Board for its inability to comply with such direction, make or amend the Statutes suitably.

#### **45. Ordinances :-**

Subject to the provisions of this Act and the Statutes, the Ordinances may provide for all or any of the following matters namely:-

(a) the courses of study, admission or enrolment of students, fee, qualifications or conditions requisite for any degree, diploma, certificate or fellowship;

(b) the conduct of examinations including the appointment of examiners and their terms and conditions;

(c) the conditions for residing in any hostel or other place of

residence run or maintained by the University, the levying of charges therefor and other related matters;

(d) the recognition and supervision of hostels not run or maintained by the University, and

(e) any other matter required by this Act or the Statutes to be dealt by or under the Ordinances of the University.

#### **46. Ordinances how made :-**

(1) The Board may make, amend or repeal Ordinances in the manner hereinafter provided.

(2) No Ordinances concerning the academic matter shall be made by the Board unless a draft thereof has been proposed by the Academic Council.

(3) The Board shall not have the power to amend any draft proposed by the Academic Council under sub-sec. (2), but may reject or return it to the Academic Council for reconsideration, in part or in whole, together with any amendments which the Board may suggest.

(4) All Ordinances made by the Board shall have effect from such date as it may direct, but every Ordinance so made shall be submitted to the Chancellor within two weeks. The Chancellor shall have the power to direct the Board, within four weeks of the receipt of the Ordinance, to suspend its operation, and he or she shall, as soon as possible, inform the Board of his or her objection to it. He or she may, after receiving the comments of the Board, either withdraw the order suspending the Ordinance or disallow the Ordinance, and his or her decision shall be final.

#### **47. Regulations :-**

(1) Every authority of the University may make Regulations consistent with this Act and the Statutes and Ordinances--

(a) laying down the procedure to be observed at their meetings and the number of members required to form a quorum;

(b) providing for all matters which by this Act and the Statutes or Ordinances are to be provided for by that authority by the Regulations, and

(c) providing for any other matter solely concerning such authority and not provided for by this Act and the Statutes or Ordinances.

(2) Every authority of the University shall make Regulations providing for the giving of notice to the members of such authority of the dates of meetings and of the business to be transacted thereat and for the keeping of a record of the proceeding of meetings.

(3) The Board may direct the amendment, in such manner as it may specify, of any Regulations made under this section or the annulment thereof by any authority of the University.

#### **48. Delegation of powers :-**

The Board may, by Statute, delegate to any officer or authority any of the powers conferred upon it by this Act, to be exercised subject to such restrictions and conditions as may be prescribed.

#### **49. Temporary arrangements :-**

(1) At any time after the commencement of this Act and until such time as the authorities of the University are duly constituted, any officer of the University may be appointed by the Vice-Chancellor, with the prior approval of the Chancellor, to carry on the duties of any such authority.



(2) The Vice-Chancellor may make temporary appointments subject to the approval of the Board at its next meeting, following the making of such appointment.